A visual guide on how to FOIA

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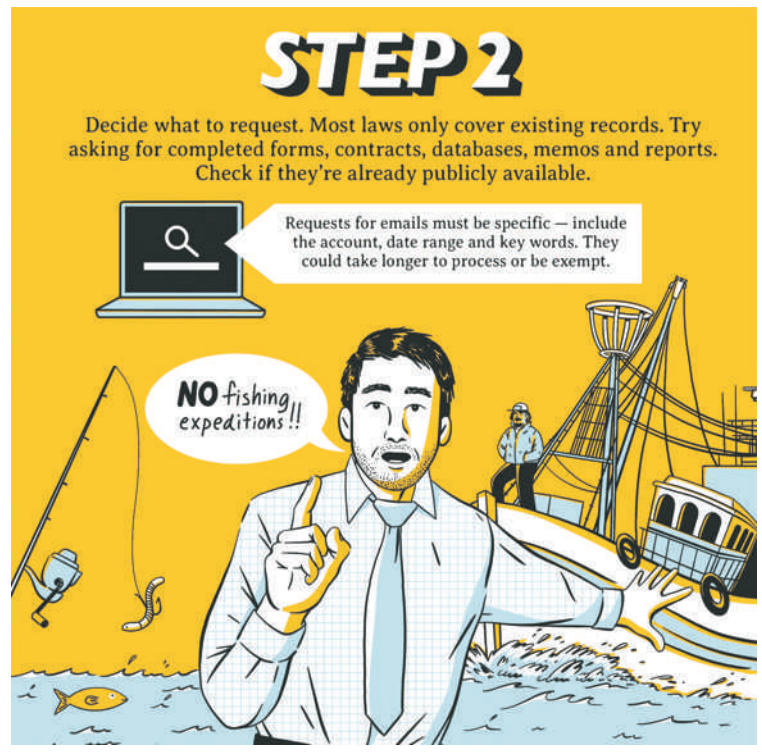
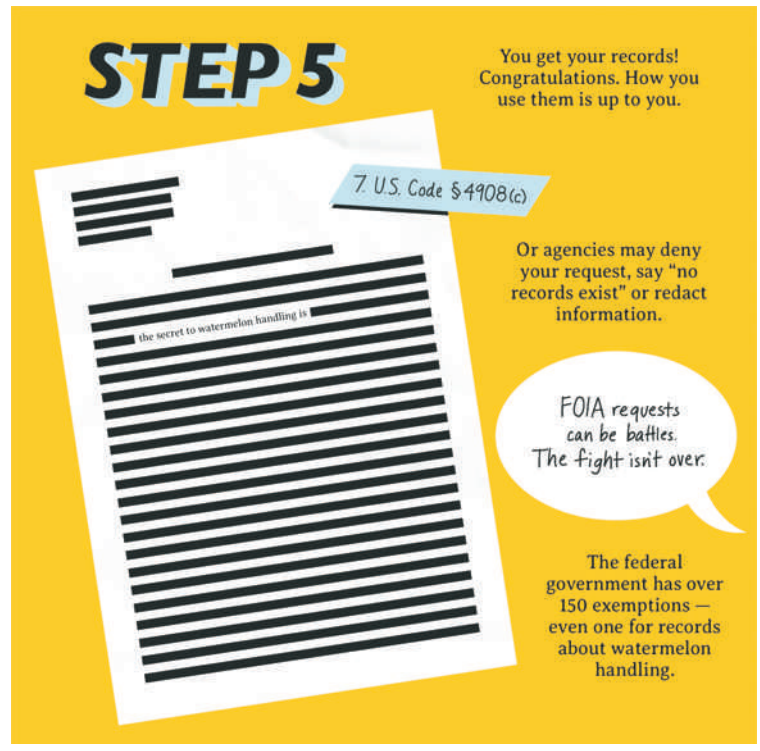
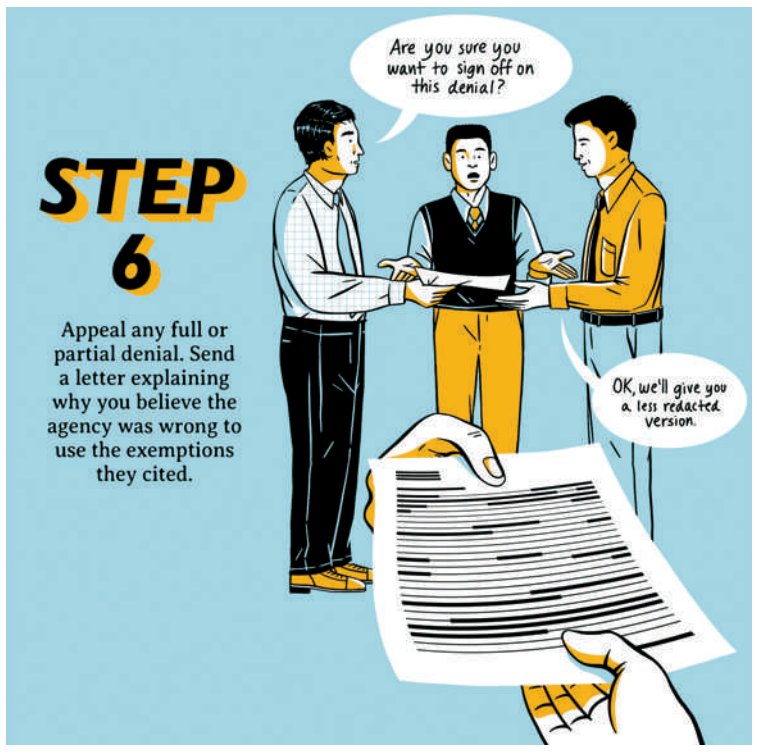
Every day, Washington Post reporters use public records to inform people about our communities and hold powerful people and governments accountable. Government records have helped expose the role of drug companies in the opioid crisis and showed how U.S. officials misled the public about the war in Afghanistan.

As The Post's Freedom of Information Act (FOIA) director, my job is to help reporters file requests for those documents — and win them. Now, I'm sharing my best strategies, tips and secrets in this handy guide.

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